

**IMPORTANT INFORMATION:**

The User Agreement (Notarized), and User Agreement Fee, is to be mailed to:

50974 German Ridge Road

Powhatan Point, Ohio 43942

This is a one-time \$20.00 fee for new customers.

**THEREAFTER**, the monthly bill is due by the 15<sup>th</sup> of the month, and is to be paid at:

Belmont Savings Bank

P.O. Box 130

298 HWY 7 N

Powhatan Point, Ohio 43942

By Mail, or In Person, with the payment made out to **Switzer Water**. The Bank Employees know nothing about your bill; they only take the bills there for Switzer Water.

**NOTE:** Bills can now be paid online at [switzerwater.com](http://switzerwater.com). There is a link there for our payment company, which charges a small fee. This fee does NOT go to Switzer Water, it goes to Nuvei, the payment company.

740-795-4565 (Bank Phone Number)

**OR**, the bill can be paid at any other Belmont Savings Branch Office in the Ohio Valley.

After the 15<sup>th</sup> of the month, a 20% late fee will be added to your bill, by the computer program which Switzer Water runs on, not by the operator thereof. The system is all **automated**. However, if the Post Office regrettably fails to deliver your bill, you may call 740-472-4059 and leave a message.

The new meter reading is done on the 20<sup>th</sup> of the month or so, and the new bills are printed on the 23<sup>rd</sup>- 26<sup>th</sup> or so. If you do not pay your bill by then, your next bill will reflect your old bill total, a late fee, and the new bill total, **ALL ON ONE NEW BILL**, even if you pay your bill on one of those dates, **because the new bill will have already been printed**. You will get credit however, but you might not see it until your next billing cycle, one month later. That will get confusing, so it is best to pay by the 15<sup>th</sup> to avoid all confusion on billing. You may pay in advance if you wish; your bill will reflect all payments made through the bank. If you have a credit, the bill states "This is a Credit. Do Not Pay."

Thank You in advance for being a Switzer Water Patron. The Switzer Water Board